



JOY HOFMEISTER

STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education

**FROM:** Joy Hofmeister

**DATE:** July 27, 2017

**SUBJECT:** Deregulation for Library Media Services

The following school is requesting deregulation for the 2017-2018 school year in order to provide library services to their students by an alternative means. Approval is recommended.

County	District	Regulation	Alternative Means	Request Year
Caddo	Hinton	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Using LMS three days a week for three libraries with a half time aide at each library and teachers bringing students to the library.	2
Caddo	Anadarko	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use two LMS to share 5 libraries with a full-time aide at each site	2
Cimarron	Felt	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use a LMS half a day per week and a full time aide to operate the library.	20



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Comanche	Elgin	OAC 210:35-5-71	Requesting a waiver to allow a full time library Media Specialist to split her time between high school and middle school with a full time assistant at each site. A full time library media specialist will serve the elem.	6
Latimer	Buffalo Valley	OAC 210:35-5-71 OAC 210:35-9-71	Requesting waiver to use a retired library media specialist 36 days a year with 2 part-time assistants.	2
LeFlore	Heavener	OAC 210:35-5-71	Use library media specialist half a day with one full-time assistant and one part-time assistant.	4
Mayes	Adair	OAC 210:35-5-71	Use a full-time library media specialist to share two libraries with a full-time aide at each site.	3
McIntosh	Stidham	OAC 210:35-5-71	Use a certified teacher in the library teaching reading classes with a full time assistant operating the library.	4



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Stephens	Empire	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Request waiver for one full-time librarian 4 days per week and an aide for 1 day per week at one central location for all sites.	2
Pittsburg	Crowder	OAC 210:35-5-71 OAC 210:35-9-71	Use a full-time aide with an LMS who is a reading teacher overseeing and ordering, etc.	3
Pontotoc	Latta	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use two assistants at the ES and one assistant at the MS/HS, with oversight by a certified library media specialist who will also teach classes.	2

**3 year Request**

Choctaw	Hugo	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Requesting waiver to have a Para-Professional at the HS, Intermediate and ES sites 4 days a week. The MS will have a certified librarian 4 days a week. Who will also oversee the Para-Professionals.	1
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Creek	Bristow	OAC 210:35-9-71	Use a one full-time certified library media specialist between two sites. Each site will also have a full-time library assistant on staff at all times.	1
Kay	Ponca City	OAC 210:35-9-71 OAC 210:35-7-61	Requesting waiver for a part-time library media specialist that will supervise the full-time library assistant at West MS. Roosevelt ES will use a part-time librarian with an assistant.	1
Oklahoma	Putnam City	OAC 210:35-5-71	Requesting waiver to use libraries in the classrooms operated by teachers with age-appropriate books in each room.	5
Osage	Hominy	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Requesting waiver to use a certified librarian from ECC to oversee the library assistant at the ES and the full-time assistant at the MS/HS library.	4
Pottawatomie	Maud	OAC 210:35-5-71 OAC 210:35-9-71	Use teachers bring students to the library, a two hour assistant at each library and local public library bringing books to the school for students to check out books and providing library cards to each student.	2



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Tulsa	Skiatook	OAC 210:35-5-71	Use a library media specialist at Skiatook ES and Marrs ES will be served by full-time aides that will be supervised by library media specialist from the Inter ES.	3
Tulsa	Collinsville	OAC 210:35-5-71	Request waiver to use half day certified library media specialist and a half day library media assistant for ECC and Herald ES. Upper ES will have a half day library media specialist.	4

\* The number in the County category represents the Congressional District.  
See the attached map.

ab

Attachments

## 210:35-5-71. STAFFING.

The school shall provide staffing for the media program through one of the following arrangements:

### (1) OPTION A.

#### ENROLLMENT

#### QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

### (2) OPTION B.

#### ENROLLMENT

#### QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

## ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

### 210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

#### ENROLLMENT

#### QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a halftime library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a halftime assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

## **210:35-9-71. Staffing.**

The school shall provide staffing for the library media program through one of the following arrangements:

### **ENROLLMENT**

### **QUALIFIED SPECIALISTS REQUIRED**

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

1000 to 1499

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)



**LEGEND**

**Congressional Districts**

1  
2  
3  
4  
5

Counties

The map displays the following counties and their corresponding Congressional Districts:

- District 1:** Cimarron, Texas, Beaver, Harper, Woods, Alfalfa, Grant, Kay, Osage, Washington, Nowata, Craig, Ottawa, Delaware, Mayes, Rogers, Tulsa, Creek, Muskogee, Adair, Cherokee, Wagoner, McIntosh, Sequoyah, LeFlore, Latimer, Pottawatomie, McClain, Cleveland, Grady, Caddo, Beckham, Greer, Harmon, Jackson, Tillman, Concho, Colton, Stephens, Jefferson, Love, Carter, Murray, Johnston, Afton, Pushmataha, Choctaw, Bryan, Marshall, and McClain.
- District 2:** Harper, Woods, Alfalfa, Grant, Kay, Osage, Washington, Nowata, Craig, Ottawa, Delaware, Mayes, Rogers, Tulsa, Creek, Muskogee, Adair, Cherokee, Wagoner, McIntosh, Sequoyah, LeFlore, Latimer, Pottawatomie, McClain, Cleveland, Grady, Caddo, Beckham, Greer, Harmon, Jackson, Tillman, Concho, Colton, Stephens, Jefferson, Love, Carter, Murray, Johnston, Afton, Pushmataha, Choctaw, Bryan, Marshall, and McClain.
- District 3:** Harper, Woods, Alfalfa, Grant, Kay, Osage, Washington, Nowata, Craig, Ottawa, Delaware, Mayes, Rogers, Tulsa, Creek, Muskogee, Adair, Cherokee, Wagoner, McIntosh, Sequoyah, LeFlore, Latimer, Pottawatomie, McClain, Cleveland, Grady, Caddo, Beckham, Greer, Harmon, Jackson, Tillman, Concho, Colton, Stephens, Jefferson, Love, Carter, Murray, Johnston, Afton, Pushmataha, Choctaw, Bryan, Marshall, and McClain.
- District 4:** Harper, Woods, Alfalfa, Grant, Kay, Osage, Washington, Nowata, Craig, Ottawa, Delaware, Mayes, Rogers, Tulsa, Creek, Muskogee, Adair, Cherokee, Wagoner, McIntosh, Sequoyah, LeFlore, Latimer, Pottawatomie, McClain, Cleveland, Grady, Caddo, Beckham, Greer, Harmon, Jackson, Tillman, Concho, Colton, Stephens, Jefferson, Love, Carter, Murray, Johnston, Afton, Pushmataha, Choctaw, Bryan, Marshall, and McClain.
- District 5:** Harper, Woods, Alfalfa, Grant, Kay, Osage, Washington, Nowata, Craig, Ottawa, Delaware, Mayes, Rogers, Tulsa, Creek, Muskogee, Adair, Cherokee, Wagoner, McIntosh, Sequoyah, LeFlore, Latimer, Pottawatomie, McClain, Cleveland, Grady, Caddo, Beckham, Greer, Harmon, Jackson, Tillman, Concho, Colton, Stephens, Jefferson, Love, Carter, Murray, Johnston, Afton, Pushmataha, Choctaw, Bryan, Marshall, and McClain.

